

FINANCIAL REPORT — JANUARY 1 to DECEMBER 31, 19__96

(All reports to be typed.)
 Keep Mission Financial Report separate from Parish Financial Report.)

CITY Oakland PARISH St. Leo the Great TELEPHONE (510) 654-6172

RECEIPTS

DESCRIPTION AMOUNT

PARISH OPERATING INCOME:

1. Plate Collections	182,659.11
a. Sundays, Holy Days	16,835.00
b. Christmas	14,757.56
c. Easter	
2. Other Parish Collections (e.g., school, diocesan assessment, Mission, Purchase specific items)	
3. Sacramental Services (Marriages, Baptisms, & Funerals)	4,965.00
4. Votive Candles	
5. Auxiliary Services	1,677.00
a. Religious goods, pamphlets, publications	
b. Facility deposits	
c. Return of advances to parish organizations	
6. Social Events (e.g., Bingo, Bazaar, Festival, etc.)	1,020.40
7. Donations: Cash, Securities (from groups, individuals)	15,627.48
8. a. Interest	17,145.53
1) Diocese	430.50
2) Other	42,420.13
b. Rent	297,537.71
TOTAL (1-8 inclusive)	

OTHER SOURCES OF CASH:

9. Bequests	65,038.21
10. Parish Drive Income	88,187.82
11. New Diocesan Loans	
12. Withdrawals from Diocesan Savings	13,832.61
13. Subsidies	
a. Diocesan Subsidy	
b. Needy Parish Subsidy	

DISBURSEMENTS

DESCRIPTION AMOUNT

PARISH OPERATING EXPENSE:

1. Salaries	12,936.00
a. Clergy	2,575.00
b. Extra Clergy	
c. Religious Pastoral Associate	
d. Clergy FICA Reimbursement	1,056.00
e. Clergy retreats, book allowance, seasonal gratuities, automobile insurance reimbursement	1,239.00
2. Salaries	98,526.72
a. All Others	
b. Seasonal gratuities	
3. a. Choir	453.90
b. Liturgy	10,935.75
4. Votive Candles	
5. Auxiliary Services	1,838.68
a. Religious goods, pamphlets, publications	
b. Returns of facility deposits	
c. Advances to Parish Organizations	
6. Social Events	
a. Fund-raising event expense	
b. Non-fund-raising event expense	
7. Administrative Office Expense	16,487.53
8. Regular Maintenance	2,833.91
a. Parish plant	
b. Parish car	
9. Rectory support	12,958.11
10. Parish School Subsidy	
11. Religious Education	1,730.03
a. CCD subsidy	207.50
b. RCIA	332.12
c. Adult Education	
d. Bishop's confirmation stipend	
12. Utilities	11,621.21
a. Gas & Electric	3,147.41
b. Water	

14. RCIA & Adult Education Fees	101.00
15. Other ministries income	1,568.56
16. Confirmation offerings	
17. Property Sales	
TOTAL (14-15 inclusive)	171,089.24

EXTRA PAROCHIAL RECEIPTS

16. Special Collections	
a. Seminary	620.00
b. Social Concerns (Black and Native American Missions)	176.50
c. Catholic Relief Services (Laetare Sunday)	370.00
d. Holy Land (Good Friday)	432.00
e. Catholic Charities Appeal	763.08
f. Holy Father	648.95
g. Catholic Univ. & Latin America	274.00
h. Propagation of the Faith	471.00
i. Campaign for Human Development	890.20
j. Mission Cooperative Plan	743.00
k. Other (Please specify) <u>Rice Bowl Burned Churches</u>	1,344.50
<u>Eastern Europe 358 Religious Retire 404</u>	1,998.00
<u>Bishop's Appeal</u>	762.00
TOTAL (16)	10,941.23

17. Catholic Voice	894.00
18. (Do not use)	
19. (Do not use)	
TOTAL (17-19 inclusive)	894.00

TOTAL (1-19 inclusive)
 January 1, 1996 Balance
GRAND TOTAL

480,462.18
49,037.62
529,499.80

19. (Other) Ministries	2,219.50
20. (Other) Misc	
a. Year-End (Y.O. St.)	
b. Seminars	
c. Special	135.25
d. Parish Council Finance Committee	809.48
21. (Other) Misc	
a. Faves	3,239.12
1) Property	
2) Lay Employee HCYA	7,513.68
b. Insurance	
1) Diocesan Package (property, parish auto, Workers' Comp)	10,450.00
2) Clergy, Religious & Lay Employee Medical Dental	10,780.00
3) Lay Pension Plan	2,480.35
4) Clergy Pension for 600 Unemployment	831.81
TOTAL (19-21 inclusive)	239,235.07

OTHER USES OF CASH:

16. a. Interest on Diocesan Debt	
b. Repayment of Diocesan Loan	
17. a. Deposits to Diocesan Savings	171,305.35
b. Parish Charity	
c. Subsidies to Needy Parishes	
d. Parish Drive Expense	46.80
18. a. Preventive Maintenance	4,097.96
b. New Equipment & Furnishings	3,045.32
c. New Parish Car	
19. a. New Construction	21,229.28
b. Major Improvements	
TOTAL (16-19 inclusive)	199,724.71

EXTRA PAROCHIAL DISBURSEMENTS:

20. a. Diocesan Assessment	27,800.95
b. Special Collections (must agree with #16-Totol Receipts)	10,941.23
21. Catholic Voice Expense	4,380.00
TOTAL (20-21 inclusive)	43,122.18

TOTAL (1-21 inclusive)
 December 31, 1996 Balance
GRAND TOTAL

482,081.94
47,417.84
529,499.80

19_96 PARISH (MISSION) St. Leo the Great CITY Oakland

ESTIMATED TOTAL POPULATION	CATHOLIC POPULATION	AVERAGE SUNDAY MASS ATTENDANCE	No. of BAPTISMS	No. of MARRIAGES	No. of FUNERALS	No. of CONVERTS	No. of COMMUNIONS
18,500	4,500	700	Infant 24 Adult 17	Catholic 4 Mixed 6	39	5	Total 40,275 For the sick 3,000
No. of FAST COMMUNIONERS		No. CONFIRMED	No. of SACRAMENT OF THE SICK	DATE OF LAST CENSUS	END-OF-YEAR TOTALS		
8		5	170	1988	Chanery Debt Balance 0 Chanery Savings Balance \$403,949.72		

NUMBER OF PUPILS IN PARISH CATECHETICAL MINISTRIES:

Elementary 45 Youth 10 Early Childhood Family 39

SCHEDULE OF CATECHETICAL MINISTRIES:

Elementary Children's Catechumenate (non-initiated): Sun. 11-12:15. Christian Formation (initiated): Sun. 9:45-10:45

Youth Ministry Christian Formation-Jr/Sr-Sun 9:45-10:45 Early Childhood Family Ministry/Nursery/CIM(masses)/Children's Catechumenate Sun 11-12:15

Number on Parish Staff: PRIESTS 1 SISTERS 0 LAY PERSONS 2FT/9PT DEACONS, BROTHERS, SEMINARIANS 0

GROSS
HLY SALARY

ATTENTION

Refer to the 1996 Parish Personnel Report Form. Include all persons, salaried, hourly, full and part time. Exclude Clergy.

1. Review the information provided. Make any corrections, misspelled names, titles, etc.
2. Indicate the appropriate status for hours worked per week: PT (20+), FT (less 20) or FT (37.5+)
3. If part-time, record the average weekly hours worked.
4. Record the Gross Annual Income.
5. For new employees, add their names and all other appropriate data on the form for 1996.

1) _____
2) _____
3) _____
4) _____
5) _____
6) _____
7) _____
8) _____
9) _____